



# Jefferson Christian Academy

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## International Student Information

An application fee for international students is due BEFORE an I20 can be issued. It is a one time charge of \$500. Students must arrive and pay a semester in full in advance. Payment must be received within 2 months of the student enrolling at JCA.

### Documents Needed for Registration:

1. Copy of Passport (student's passport and other papers can be kept in our safe)
2. Copy of Birth Certificate
3. Immunization Record (since birth) translated into English
4. Previous School Transcript with record of grades for all High School (Secondary School) completed (translated into English)
5. Completed online registration and papers signed.

### To issue an I-20 for an F-1 Student Visa we will need the following information:

- First Name
- Middle Name
- Last Name
- Country of Birth
- Country of Citizenship
- Date of birth
- How many years of secondary school have they completed?
- Name of a US sponsor
- Address of a US sponsor
- Phone number of a US sponsor
- Email address of parent/guardian/sponsor
- Foreign (your home mailing) address

### Refund Policy:

If a student withdraws for any reason after enrollment at JCA the following refund policy applies: The application fee, registration fee, and first month's tuition will not be refunded. Any tuition paid for the month's after that will be refunded at 50%.